



TOKYO GLOBAL ENGINEERING CORPORATION INTERNSHIP PLACEMENT AGREEMENT WITH AN EDUCATION INSTITUTION IN FRANCE

Vu la loi n° 2006-396 du 31 mars 2006 pour l'égalité des chances, la loi n° 2009-1437 du 24 novembre 2009 relative à l'orientation et à la formation professionnelle tout au long de la vie, la loi n° 2011-893 du 28 juillet 2011 pour le développement de l'alternance et la sécurisation des parcours professionnels, la loi n° 2013-660 du 22 juillet 2013 relative à l'Enseignement supérieur et à la Recherche, la loi n° 2014-788 du 10 juillet 2014 tendant au développement, à l'encadrement des stages et à l'amélioration du statut des stagiaires, le Code de l'Education et les circulaires d'application.

SECTION ONE – AGREEING PARTIES

| | | | |
|----------|---------------------------|---------------------|------------------------|
| A | Company name | Registration number | E-mail address |
| | Mailing address | | Responsible person |
| B | Academic institution name | Registration number | E-mail address |
| | Mailing address | | Responsible person |
| C | Student name | Student number | E-mail address |
| | Mailing address | | Supervising instructor |

SECTION TWO – INTERNSHIP DURATION AND PURPOSE

The company agrees to host the student on placement

FROM _____ **UNTIL** _____.

Throughout the placement the student will remain a fully registered student at the academic institution. The purpose of the placement is to give the student practical experience in the student's academic field of study with the understanding that the company will not gain any direct profit from the student's placement with the company. The company agrees to entrust the student only with work that contributes to the student's professional training.

SECTION THREE – INTERNSHIP CONDITIONS

The student will not be required to work nights or on French bank holidays. Hours of work in the company:

| Mondays | Tuesdays | Wednesdays | Thursdays | Fridays | Saturdays | Sundays |
|---------|----------|------------|-----------|---------|-----------|---------|
| | | | | | | |

During the internship, the student will conform to the company's official rules and regulations, including medical check-up requirements, working hours, and health and safety regulations. To the extent that the student is physically located in Japan, Japan law governs these requirements. To the extent that the student is physically located in France, French law applies. The student is entitled to take time off during the internship to meet curriculum requirements of the university. The student agrees to abide by the company's pledge of confidentiality and to commercial sensitivity, such as copyrights. This should not impede the preparation of any academic work toward the student's degree; however, this should be done in consultation with the company and such information may be published only with the express written permission of the company. In the event of the student's violation of any criminal or civil statute, in any jurisdiction, the company's supervisor may terminate the internship after giving notice in writing by registered mail to the supervising instructor stipulating the grievances motivating such a decision. In such circumstance, before the student leaves the company, the company will ensure that the supervising instructor has received the notice.

SECTION FOUR – EX-GRATIA PAYMENTS

Due to the charitable nature of the internship, no ex-gratia payments will be made to the student.

SECTION FIVE – PERSONAL AND CIVIL LIABILITY INSURANCE

During the internship, the student will continue to benefit from the French Student Medical Health and Personal Accident Scheme, as well as from Family Allowances. If, for any reason during the internship period, the student travels to another nation-state within the EEA or to Switzerland, the student must have the European Health Insurance Card, obtained from the CPAM, the Local Health Authority. Before leaving France, in conjunction with the internship, or for any reason during the period of the internship, the student must obtain from the CPAM a certificate covering industrial injuries in a foreign country. In the event of an accident either during working hours or during travel to and from work, and should a host country's health and insurance scheme not provide cover for such incidents by the student, the student must inform the university telephonically and in writing, and the university will make an official claim to the international relations department of the CPAM. The student must pay accident costs in the host country, in which case the student will be reimbursed on presentation of bills and receipts on return to France in accordance with French reimbursement practices. In all cases, for damage the student might cause during the internship, the student must purchase, with the company of the student's choice, civil liability insurance which includes a repatriation clause in the event of death. The civil liability insurance policy is:

| | | |
|-------------------------|------------------------|--------------------------------------|
| Insurance policy number | Insurance company name | Insurance policy dates of validity |
| | | FROM _____ UNTIL _____ |

An insurance certificate clearly listing the nation-states in which the internship is to be performed and the repatriation clause is annexed to this agreement.

SECTION SIX – ACADEMIC DETAILS

Internship field of activity

Internship learning goals

Tasks entrusted to the student

SECTION SEVEN – SUPERVISION

| | | | |
|-----------------|----------------------------|------------------|--------------------|
| A | Company supervisor's name | Telephone number | E-mail address |
| Mailing address | | | Responsible person |
| B | Academic supervisor's name | Telephone number | E-mail address |
| Mailing address | | | Responsible person |

At the end of the internship, the company supervisor will provide a written appraisal of the student's performance. The student will be given a certificate specifying the nature and duration of the placement. At the end of the internship, the student must send the academic supervisor a placement report as stipulated in any degree regulations. A copy of any such report will be sent to the company supervisor.

SECTION EIGHT – AGREEMENT TERMINATION

The internship may be immediately terminated or suspended if the student violates any criminal or civil statute.

SECTION NINE – SIGNATURES OF THE AGREEING PARTIES

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|----------|---|----------|--|
| 1 | Company supervisor's signature and printed name | 3 | Academic supervisor's signature and printed name |
| 2 | Academic dean or president's signature and printed name | 4 | Student's signature and printed name |